



Wingate by Wyndham Waynesboro/Route 340
 20 Windigrove Drive
 Waynesboro, VA 22980
 Hotel Phone 540 – 447 - 5079

Sleeping Room Contract – Woodturning Symposium

Date Prepared: 1/15/26
 Group Dates: 10/23/26 – 10/25/26

GROUP INFORMATION	
Group Name	Woodturning Symposium
Contact Name	Dennis Dantro
Contact Title	Organizer
Mailing Address	
Email Address	dennisjdantro@gmail.com
Phone Number	540-664-3859
HOTEL SALES INFORMATION	
Sales Contact	Sara Castronovo
Sales Contact Title	Regional Sales Manager
Sales Contact Phone	862 – 803 - 1616
Sales Email Address	sara.castronovo@wyndham.com
HOTEL INFORMATION	
Hotel Contact	Eric Washington
Hotel Contact Title	General Manager
Hotel Contact Phone	540 – 447- 5079
Hotel Email Address	wingate.waynesboro@gmail.com

Thank you for choosing **Wingate by Wyndham Waynesboro/Route 340** for your group's upcoming lodging needs. We are committed to providing your group with a great experience while staying with us.

To help us prepare for your group's arrival, please review the following items:

Guest Room Accommodations

We are presently holding the following block of rooms for your use:

***all rooms are non-smoking**

DAYS OF WEEK	Friday	Saturday
DATE	10/23/26	10/24/26
Single King Bed	5	5
2 Queen Beds	5	5
Total Rooms	10	10
Rate	\$159	\$159



Guest Room Rate:

The Hotel is pleased to offer the above special confirmed net rates for your event:

The above rates are subject to applicable tax, which is currently 11.7% per room, per night, and is subject to change without notice.

Your group will enjoy these great amenities and services:

- Free Wireless High-Speed Internet access
- Free Local Calls
- In-room hair dryer, coffee maker, mini fridge, and microwave
- On Site Laundry
- Complimentary Breakfast
- Complimentary Self Parking

Guarantee/Billing/Payment Information:

A credit card will be used for **guarantee** this block. Each guest will be required to provide their own credit card upon reserving rooms from this room block. Each guest will be required to provide a credit card upon check in and is responsible for all of their own charges.

Reservations Method:

Once the signed contract is returned to the hotel, reservations can be made either by calling the hotel direct or by using a custom booking link. Your sales manager will provide your link within 1 week of receiving your signed agreement.

Your signed agreement is due back to the hotel no later than **2/13/26**.

Reservation Cut-off Date

Upon receipt of a signed copy of this Contract, Hotel shall hold the block of sleeping rooms noted above until the Cutoff Date, **September 23, 2026**.

After this date, all unreserved rooms held in your block will be released back into the hotel's general inventory to resell to other customers.

Reservations by your attendees after the Cutoff Date will be accepted based on room and rate availability.

Room Block Performance/Cancellation

Group cancellation – Group may cancel up to 30 days prior to arrival with no penalty.

Individual cancellations - must be made by 4pm the day prior to arrival to avoid a 1-night room and tax charge.

Hotel Policies

Check-In Time	3:00 PM
Check Out Time:	11:00AM
Minimum Age to Check-in:	21
Individual Cancellation:	4PM Day Prior to arrival to avoid no-show charge.

Commission

10% Hotel Planner

Closing

The persons signing this Contract on behalf of Hotel and Group, respectively, each warrant that they are authorized to make the Contracts set out on behalf of Hotel and Group, respectively, and have the authority to bind Hotel and Group to this Contract.

If the above arrangements meet with your approval, please sign, and return this Contract, indicating that all arrangements as outlined are definite and confirmed.



Signed Contract & Credit Card Authorization is due by 2/13/26.

SIGNATURES

Approved and authorized by:

On behalf of Woodturning Symposium

Wingate by Wyndham Waynesboro/Route 340

Virginia Woodturning Symposium

Print Name/Title: _____

Print Name/Title: Eric Washington, General Manager

Signature/Title: *Dennis J. Dantre*

Signature/Title: _____

Date: *Feb 03, 2026*

Date: _____